

**Site Council Agenda and Minutes**

Date: 9/13/18 5:00-6:00

Facilitator: Dan

Minutes taker: Jenny Potter

Time keeper: ?

**ACTION/Decision items** are to be bolded within minutes below

<b>Introductions 5 min</b>	<ul style="list-style-type: none"> <li>Attendance: Dan Sterling (Principal), Mandy Robison (teacher), Celeste Blythe (parent), Moira Querns (parent), Andrea Fox (teacher), Becky Thomas (parent), Lisa Goff (classified staff), Jenny Potter (teacher), Candace Lovato (teacher), Elizabeth Beckett (teacher), Shawn Young (parent)</li> </ul>
<b>Site Council Norms</b>	<ul style="list-style-type: none"> <li><b>Timeliness- agree to be on time</b></li> <li><b>Discussion-some time limits to discussion items, feeling able to speak your mind, able to be heard (open-mindedness), positiveness, assume the best</b></li> <li><b>Voting- thumbs up or down; 5 finger consensus if needed</b></li> <li><b>Agenda Item formation (who, what, when)- Items needing to be considered for the SC agenda will be sent to Dan by the Friday prior at 3:30</b></li> <li><b>Agreed responsibilities:</b> <ul style="list-style-type: none"> <li>Minutes will be sent out to all members and posted in Staff Drive and on website</li> </ul> </li> <li><b>Approved Site Council Norms (above)</b></li> </ul>
<b>Goals for this year</b>	<ul style="list-style-type: none"> <li>Reviewed, revised Site Council Work Plan for the year - will approve at next meeting</li> </ul>
<b>Title business 12 min</b>	<ul style="list-style-type: none"> <li>Family &amp; Community Involvement Questions: <b>Revised and approved</b></li> </ul>
<b>CAP 9 min</b>	<ul style="list-style-type: none"> <li>Discussed CAP process.</li> </ul>
<b>Other items</b>	<ul style="list-style-type: none"> <li>Title 1 family involvement nights - <b>Dan will send out email to staff about reviewing dates and list of events for the year</b></li> </ul>
<b>Good of the order</b>	<ul style="list-style-type: none"> <li></li> </ul>
<b>For next time</b>	<ul style="list-style-type: none"> <li>Review and approve Parent Involvement Policy</li> <li>Approve list of Title 1 family involvement events</li> <li>Approve Site Council work plan for the year</li> <li>Facilitation/Timekeeper rotation</li> </ul>

**Next Staff Meeting (date):****Facilitator:****Minutes taker: Jenny****Time keeper:**